

How to Create a Google Custom Search

1. You need to have a google account. If you don't have one, you must create one. (This is the account that you might use to join google groups. It does not have to be a gmail account but it can be)
2. Go to the Google Custom Search Page
<http://www.google.com/coop/cse/> and log in
3. Click on "create a custom search engine"
4. Fill in the information as requested.
 - a. Name your search
 - b. Add a description of your search
 - c. You can leave the keywords blank
 - d. What do you want to search? Only sites I select.
 - e. Select some sites – you can paste URLs directly into the box one at a time (one URL per line) or copy in a list of URLs from a word or text file.
 - f. Select an edition - Standard Edition - Free, ads are required on results pages.
*** Make sure that you click the box "Do not show ads on results pages (for non-profits, universities, and government agencies only)."
- g. Make sure that you click the box "I have read and agree to the Terms of Service."
- h. Click "next"
- i. You can preview your search if you want.
- j. When you are done, click "finish"
- k. You will be brought to a "My Search Engines" page. Click on "Control Panel"
- l. Make sure that all of the Preferences are the way you want them to be and "save changes"
- m. Click on "code" toward the top of the page
- n. Search results hosting options - On a Google-hosted page
- o. Copy everything inside the "Search Box Code" box
- p. Open your webpage in Dreamweaver or whatever web design software you are using.
- q. Paste the code into the "code" of your webpage where you want it. (In Dreamweaver, view your webpage in "split" mode so that the code is at the top of the page and the design is at the bottom. Click on your insertion location in the design view and then look at where it placed the curser in the code view. Move your curser to that location. Paste the code.)
- r. Save your webpage and upload to your server.