

**GUNN HIGH SCHOOL SITE COUNCIL**  
**Minutes of May 18, 2009 ▪ 3:30pm ▪ Nicole Cohen, Chair**

**Present:** Martha Bowden ▪ Kathy Byrne ▪ Nicole Cohen ▪ Rene' Hart ▪ Yukie Hikida ▪ Linda Kirsch ▪ Corey Levens ▪ Emily McCown ▪ Mike Needels ▪ Anna Ranieri ▪ Angela Yang ▪

**Absent:** ▪ Eugenah Chou ▪ Bill Christensen ▪ Kathy Hawes ▪ Noreen Likins ▪ Wendy Zhang

**Also Present:** Melissa Baker Caswell ▪ Kristi Bowers ▪ Lauren Cory ▪ Tom Jacobowsky ▪ Linda Lingg ▪ Phil Winston

**CALL TO ORDER / OPEN FORUM**

In place of Mike Needels, Nicole Cohen called the meeting to order at 3:35pm in the staff lounge.  
 Welcome to Linda Lingg, new site council parent 2009-11.

**Open Forum:** No open forum.

**OLD BUSINESS**

<u>Discussion/Information</u>	<u>Subject</u>	<u>Action</u>
X	▪ Approval of April 13, 2009 Meeting Minutes	▪ Minutes approved as read.

**NEW BUSINESS**

X	<b>Agenda Lightening Round –</b> No new items to add to the agenda.	
X	<b>▪ Evaluation Presentations</b> #2 DVD's for English Department Video Library Submitted by C. Medina      Evaluator: Corey Levens \$400.00 Granted      \$400.00 Spent	
	#7 Boom Boxes for the World Language Rooms Submitted by: A. Jensen      Evaluator: Nicole Cohen \$600.00 Granted      \$500.00 Spent	

Discussion/Information

Subject

Action

#20 Laser Printer for Music Department  
Submitted by T. Summers     Evaluator: Linda Kirsch  
\$700.00 Granted     \$700.00 Spent

Martha iclicker (#19) update: Dawna Linsdell uses them a great deal, especially for review.

X

X

▪ **Final Decision 2009-10 Proposals**

#1 White Board for More Math Classes

Submitted by: J. Beck, Math     \$4759.95 requested

▪ **Approved \$4759.95**

#2 Curriculum Workbook Design and Research for  
Beginning Photo

Submitted by: J. Hogan, Art     \$1500.00 requested

▪ **Approved \$1500.00, if there are no district funds available.**

#3 Broadcast Journalism Field Production Video Cameras

Submitted by: E. Corpuz, Career Tech Ed. \$2840.28 requested

▪ **Approved \$2840.28**

#4 Fiber Arts and Culinary

Submitted by: C. Peters, Home Economics \$1557.36 requested

▪ **Approved \$1557.36**

#5 Playaway Audiobooks for the Library

Submitted by: K. Bowers, Library     \$1500.00 requested

▪ **Approved \$750.00 for trial run to see if students will use them.**

#6 Document Camera

Submitted by: K. Hawes, Math     \$996.79 requested

▪ **Approved \$996.79. Darlene will find a way to secure it.**

#7 Classroom Set of Howard Zinn's "A People's History of the United States" and one teaching edition

Submitted by: L. Cory, History     \$533.55 requested

▪ **Approved \$533.55. Set will stay in class. At home, can read online. Books will be sent home if no online access.**

Discussion/Information

Subject

Action

#8 Colors  
Submitted by: S. Hendrix-Smith, Support/Guidance \$2000.00

▪ **Approved \$2000.00. Will quantify how much is spent on each item.**

#9 Five Model United Nations Videos, One 9'x6' Wall Map of the World and Guest Speakers  
Submitted by: L. Cory, Social Studies \$1074.70

▪ **Approved \$1074.70**

X

X

▪ **Facilities Report** (Tom Jacoubowsky)  
Pool will be completed in the next five weeks, about a week after school gets out.  
Department of State Architects: due to budget cuts, it is taking longer for state approval for the plans.  
Next building will be the gym. We are one of a few high schools that only have one gym.

▪ **Facilities plan, general footprint was approved at the Board Meeting on 3/29.**

X

X

▪ **Constituency Representatives' Reports**  
▪ **Principal's Report** (Tom Jacoubowsky for Noreen Likins)  
(Noreen is at a Project Lead the Way Workshop at SJSU. Mr. Holmes will start teaching this class next year.)  
Two weeks ago a student was hit by a train. Bill Christensen is the point person for the counseling team. They are seeing students on an ongoing basis. There will be follow up with staff and students. We have received a great deal of district support. We are also looking at the warning signs of mental illness. PTA Meeting on Tuesday night will include "Looking out for our teens", with ACS and others. Counselors see 70 students, 11 are being monitored closely and 3 have been evaluated at a hospital. We are trying to find kids who may need help. In order to try and prevent this in the future, we need to "Break through the Code of Silence". Work this into Freshmen Orientation and the First Assembly.  
There was a woman here from the Center of Living with Dying to speak to faculty.

**Not in Our Schools Week** (Accepting diversity)  
Video at the assembly was well received.

Discussion/Information

Subject

Action

**Prom**

DeCathlon Club in Santa Clara. There were 15 or 16 busses. Students were well behaved and it went well.

**Teacher Appreciation Week**

Nice brunch with latte guy.

**Student Body Election**

Election of President, Vice President and 3 Diversity Commissioners took place. They will select 10 board members also.

**Parent Meetings**

Last week, "Facebook for Parents": 550 attended.

Wednesday at 7pm in the Library, "Looking out for Teens".

**Award Lunch**

In the gym on May 28 at noon.

**Concerts**

Come and see the end of the year concerts.

**Retirees**

Three Gunn personnel are retiring: Rose McGinnis, Linder Derman and Norma Street. They will be missed.

X

**Call for Principal's Cup Committee**(Tom Jacoubowsky)

Mike Needels, Angela Yang and Bill Christensen volunteered to be on this committee.

X

▪ **Safe Schools Plan** (Phil Winston)

Last year kept stats on 07-08 goals

One goal was Harrassment and Identity Safety.

Harrassment numbers brought to the administration are down. 88% offenses happened first semester. 12% happened second semester.

Number of harassment incidents reported:

Juniors-6, Sophomores-4, Freshmen-3, Seniors-3.

The middle schools are educating and we continue.

Hazing is very rare now as compared to 10 years ago. This is due to the ongoing effort in our school with this problem.

There is not a lot of day to day physical tension on campus, but it is not a perfect world.

Discussion/Information

Subject

Action

Another goal was increasing the numbers of people on the first aide and rescue team who are CPR and first aid certified, and to increase the number of staff trained in PANDA (Palo Alto Disaster Preparedness.) One staff member was trained, Chris Schulz, which was half of our goal.

New goals for this year:

Evacuate to the field in an organized manner.

Review in detail how we get down there and what support we get from the district. We need a second gate to get in and out. It will increase our efficiency and organization. It would benefit the whole school.

New students' information system, will allow us to do more. Also practice on lockdown at Gunn High School.

▪ **Guidance Report** (Linda Kirsch)

Bill sat on the panel for "Let's really talk college" at Paly. There was standing room only.

Counselors must check in on 504's.

Counselors are still trying to see juniors and finish up business.

Checking that all seniors have taken CPR and First Aid.

Working on DIF List for juniors and seniors (D's, Incompletes, and F's.)

Counseling and ACS pulled together and had a system to get the word out regarding the student tragedy. Had to contact 150 kids in classes, the tennis team and Camp Everytown students. They have opened up the Code of Silence issue: there have been multiple calls and emails to guidance. Bill Christensen is the main contact person from Guidance.

X

X

▪ **Board of Education** (Tom Jacobowsky)

Adopted Everyday Math K-5.

Middle Schools get Holt.

District wants to increase community input into the master plan, online and in the Gunn Connection.

<u>Discussion/Information</u>		<u>Subject</u>	<u>Action</u>
X	X	<ul style="list-style-type: none"> <li>▪ <b>PTSA</b> (Martha Bowden) Set fundraising goals. Approved and issued a check to technology for \$15,000.00. Total donation comes to \$100,000.00. Decided to use funds toward multimedia setup in library: Will use for overhead projector, dropdown screen and sound system. PIE raised \$600,000 for both high schools. Funds will be split based on enrollment.</li> </ul>	
	X	<ul style="list-style-type: none"> <li>▪ <b>Green Team</b> (Kathy Byrne) At the last meeting, there was discussion on how to get student involvement at the lower grades and to get people involved who genuinely want to be involved with the Green Team.</li> <li>▪ <b>Parent Report</b> None</li> </ul>	
X	X	<ul style="list-style-type: none"> <li>▪ <b>SEC</b> (Angela Yang) End of the year: Conducting interviews for next year. Noelle Jung is the new SEC Representative and will be serving on Site Council next year as the junior rep.</li> </ul>	
X	X	<ul style="list-style-type: none"> <li>▪ <b>Site Council</b> (Rene Hart) Results of Faculty Election Gabriela Garger has joined the site council. Three more faculty spots are available. Second call for faculty sent out. Final Evaluations are at the beginning of the minutes. Call for Proposals 2009-10, Funding Decisions are at the beginning of the minutes. Carryover to next year will be at around \$14,000.00. Thanks and Good-byes to Kathy Byrne, Eugenah Chou, Kathy Hawes, Yukie Hikida, Emily McCown, Anna Ranieri and Wendy Zhang. Each of them were given a small gift of chocolates in appreciation of their commitment to site council.</li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>Ask Instructional Supervisors to announce vacancies at staff meetings and encourage faculty to join.</b></li> </ul>

Discussion/Information

Subject

Action

X

X

- **Round Robin**  
Concerns about selection and hiring of coaches

▪ **Any concerns about sports or coaches should be addressed to the Athletic Director, Kris Horpel. Email khorpel@pausd.org.**

**ADDITIONAL BUSINESS**

None.

**ADJOURNMENT**

With no further business, Angela moved that the meeting be adjourned at 6:00pm. Motion was passed.

**NEXT MEETING: September 14, 2009 • 3:30pm-5:30pm • Staff Lounge  
Refreshments at 3:20pm**