

GUNN HIGH SCHOOL SITE COUNCIL

**Minutes - APPROVED May 7, 2018
April 16, 2018**

Attending:

Principal: Kathie Laurence
Staff Reps: Darlene Feldstein, Kristina Granlund, Yukie Hikida,
Joshua Little, Deanna Messinger
Student Reps: Arunim Agarwal, Hanna Suh
Parent Reps: Jane Dick, Ani Gnanalingam, Liz Milner, Jen Schultz
Visitors: Suze Siegel, Mary Sapigao, Bridgette Giong

Meeting was called to order at 4:05pm by co-chair Ani Gnanalingam.

Open Forum

Suze Siegel spoke (on behalf of several parents) to the Site Council about recent thefts on campus, some of which are happening in the girls' locker room during athletics and some during labs. Response: Thefts should be reported to Gunn administration and to the police. There are some video cameras on campus (recently added 9), but of course not in locker rooms. Students should always lock their bikes and secure their belongings. Kathie said that the administration is aware and working on the issues and want to hear about all issues. Information will be included in the revised Student Handbook.

STANDING ITEMS

The minutes of the March 5 meeting were approved as distributed OR with the following spelling corrections:

Lawrence: Laurence
Kozen: Cozen
Hannah: Hanna

NEW BUSINESS

Constituency Representatives' Reports:

PRINCIPAL'S REPORT by Kathie Laurence

Kathie gave a WASC update. The final report is in, after the WASC team visited. The visit was successful and helpful. They have asked for us to use metrics in our response to the recommendations.

CAASPP participation was much better than previous years. Incentives (including barbeque, parking permits, and 2019 prom tickets) seemed to help. Mini-courses offered by teachers for non-juniors was a success. Next year we will try the same schedule, with increased awareness about the offerings & schedule.

Jackson Katz assemblies were received with mixed opinions and was a good starting point (along with last month's assemblies with Anea Bogue) to embed this kind of learning and discussion.

Kathie gave an update on the Site Council parent representative elections. New parent representatives (joining Liz Milner and Jane Dick) are Glynn Edwards and Mudita Jain, with Jade Chao serving as alternate. New representatives will attend our May meeting. We will discuss how we want Site Council to operate next year at the May meeting.

Kathie reminded attendees about the PAPD training on campus at 4:00pm on Tuesday, April 17.

PTSA REPORT by Jen Schultz

Executive Board was voted in at the most recent meeting. The roster was published to the community. PTA meeting included presentations about gap year opportunities, potential bond measure projects, CAASPP tests, superintendent interviews, and Gunn Foundation's 36 grants. International Week this week includes a lunch.

SEC/STUDENT REPORT by Hanna Suh

Prom was great, other than one bus breakdown. Lion Dancers performed last week. SEC Elections have been finalized, and the process for appointed SEC positions is open. Spring Fling and Dodgeball tournament are next week, with lunch and brunch games (N-Side Lands on Monday). AMC and ACT tests occurred recently. Students had mixed opinions on Jackson Katz assemblies.

PARENT REPORT by Liz Milner

There was a lot of discussion online about options for non-juniors on Wednesday of CAASPP testing week (all Flex time). There is a need for more communication to parents ahead of time. (Students also felt like they needed more notices (and in more ways) about things like the mini-courses, so that more of them participate.)

A parent submitted an idea of a gardening club, to beautify campus and bring some living things around campus. Response: Cindy Peters, CTE Instructional Supervisor, already runs a vegetable garden and garden club.

Another parent submitted a concern about lunch time security, and open-campus security, especially in light of the YouTube shooting. Response: Campus Supervisors are constantly monitoring who is entering/leaving campus. In addition, school and District procedures include lunchtime scenarios and will continue to evolve and clarify procedures, including training students and staff.

Another parent raised a concern about the reduction of staff in the Student Activities Center. Response: Gunn had to reduce a certain number of FTE (full-time equivalents), and was able to reduce 2 by attrition/reassignment. Unfortunately, this left an additional .25 FTE to be cut. After much consideration and evaluation, it was cut from the Student Activities Center, partially because of the reduction in open hours for the SAC. When the new Activities Center reopens, needs will be re-assessed and met. Staffing always keeps student needs in mind.

STAFF REPORT by Deanna Messinger

Kathie announced that Deanna won award from California Arts Education Association (CAEA) Exemplary Visual Art Program award for 2018.

Kristina reported on the Gunn Robotics Team made it to the quarter-finals of each of their 3

tournaments this year and won several awards including for innovation and safety.

Deanna shared that the Youth Speaks Out (Gunn & Paly art show) exhibition opened at the Palo Alto Art Center. In addition, several students qualified for speech & debate tournaments (both state and national). Gunn also has 24 FBLA state champions and national qualifiers, who will compete at Nationals this summer. Yukie reported on the recent Bay Area Japanese Speech Contest, in which 2 Gunn students won first place for their levels, one of whom won a round trip ticket to Japan.

Staff is looking forward to International Week.

Grant Evaluators gave reports on the 2017-18 projects:

Physics: Cooperative Learning (evaluators: Kristina Granlund and Ani Gnanalingam)
Dr. Kompella gave Kristina a demonstration of the LabQuest2 systems funded by the grant and how the students are using it. It is allowing for more immediate experimentation and adjustments. All physics classes are currently using, with a goal of all chemistry classes to use in the future.

PLC Lead Stipends (evaluators: Josh Little and Jen Schultz/Liz Milner)
(presentation)

Evaluators met with Jack Ballard and Rachel Congress, who reported that the PLCs are really positively impacting work and learning at Gunn. PLC Leads now have a rubric to measure success. Good practices are being put into place based on PLC work. Gunn wants to lead the way, district-wide, on PLC work: Professional Development by teachers for teachers. PLC implementation is a 3-5 year process, we are nearing the end of year 2. Culture shift is required and takes time, and we are seeing the shift at Gunn. Reapplying for grant for 2018-19. There are 35 PLC Leads.

Mathematics: Screencasting (evaluators: Jen Schultz and Kathy Liu)

Evaluators got a demonstration from Toni Smith. Geometry A and Algebra 2 now have videos of all lessons, shareable online and between classes (even outside of Gunn). Midterm review video had 200 views, and midterm scores were higher than usual. Toni collaborated with Paly teachers as well. Toni taught teachers from both schools about screencasting during the fall Professional Development Day and has shared the expertise and technology with teachers outside the math department.

Grant Application parameters for 2018-19 grants were discussed. 7 applications have been received, totalling \$26,000. Grant requestors will present their proposals at the May meeting. Estimated \$33,000 Site Council budget available next year. Darlene will share the applications with Site Council prior to the May meeting, to review in advance of the meeting.

SITE COUNCIL BUSINESS

Next Site Council meeting is on May 7 at 4:00pm in Staff Lounge.

Snacks provided by: Yukie and Hanna

Adriana will facilitate, Jane will record.

Arunim moved to adjourn the meeting, and meeting was adjourned at 5:33pm.