

## GUNN HIGH SCHOOL SITE COUNCIL

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### Minutes - DRAFT October 9, 2017

**Attending:** *(strike-through denotes absence)*

Principal: Kathie Laurence  
Staff Reps: Adriana Aro, Myesha Compton, Darlene Feldstein, Kristina Granlund, Yukie Hikida, Joshua Little, Deanna Messinger  
Student Reps: Arunim Agarwal, Kim Fenwick, ~~Kathy Liu~~, Hanna Suh  
Parent Reps: Jane Dick, Ani Gnanalingam, ~~Liz Milner~~, Jen Schultz, Carolina Moraes Liu (alternate)  
Visitors: Meghna Singh, Richard Yu, Flora Hon, Jordan Tam, Paul Sakuma

Meeting was called to order at 4:08pm by co-chair Adriana Aro.

#### Open Forum

There were no visitors to address the Site Council during Open Forum.

#### OLD BUSINESS

The minutes of the September 11, 2017 meeting were approved as distributed/with the following corrections:

In Principal's Report: change "Support Dogs" to "Service Dogs".

Kathie gave an update on the new (additional) campus benches: Benches were installed between L & M buildings. Eight additional benches have been ordered and are coming soon, to be installed in various locations (to be decided). Kathie is investigating running power near the benches so students can use laptops there.

#### NEW BUSINESS

Kathie gave an update on the Site Council budget: \$9781 carryover from 2016-17 and \$23,120 allocation for 2017-18, totalling \$32,901. \$22,872.15 has been already allocated (through grants approved in May 2017) to stipends for PLC leads, Science lab kits, and share-casting software. Kathie will email detail to Site Council.

Kathie re-introduced the WASC accreditation process and School Improvement Goals 2015-21. This is our mid-cycle WASC visit year. Visiting Committee of 2-4 people will visit Gunn on March 19-20 to evaluate our progress towards our goals and the impact on our students' learning. We must prepare a report, including input from all stake-holder groups, based on analysis of data we've collected, and the report must focus on the impact on student learning. Site Council must approve the report, which is due 6 weeks prior to visit. This mid-cycle report will be our SPSA (Single Plan for Student Achievement) for the year.

Kathie asked Council to review Student Improvement Goals summary, then break into three groups (one for each goal) to review what we've done and what we plan to do, and to identify questions we have and data we want to see. *(Notes from these breakout groups distributed separately.)*

Constituency Representatives' Reports:

PRINCIPAL'S REPORT by Kathie Laurence

PTSA REPORT by Jen Schultz

PTSA has articulated their goals & vision for the year: focus on community-building, inclusion, translation, outreach, communication. Currently working on teacher grants. Memberships are donations have increased this year. PTSA-sponsored Homecoming BBQ will be held on Thursday, October 19.

SEC/STUDENT REPORT by Kim Fenwick

Suicide Prevention month activities went well. A student-generated petition regarding the SELF program is circulating. Homecoming is the week of October 16, and more teachers are needed to volunteer for events. PSAT is October 11. Movie Medley success. SEC did Stanford parking as a fundraiser. Unity Day is on October 25 and will include orange ribbons and lunch activities.

STAFF REPORT by Deanna Messinger

Jessica Hexsel wants us to revisit how to get parents more involved in classes and to think about opportunities to bridge the divide between parents and school day.

Kudos to German teacher Claudia for a great Oktoberfest, which was coordinated with Open Studio in Art building. Perhaps this is a way to include parents.

Moon Festival was celebrated by Japanese classes.

World Languages classes got presentations on language scholarship program.

Photography exhibit in lobby.

There is some perception that counselors are overwhelmed, and that individual students have had a lot of counselor turn-over.

Appreciation was expressed for a more open administration.

Korean staff appreciation luncheon was wonderful.

PARENT REPORT by Ani Gnanalingam

No issues. One suggestion to increase information to parents about the activities/workshops scheduled for PSAT day, so that they can support attendance.

ROUND ROBIN

Snack list was lost and will be regenerated. (*distributed separately*)

Kathie: 1st Gunn Quarterly Gazette to families this month about great things happening at Gunn, more image-oriented.

PARKING LOT (items to be discussed at future meetings):

Adriana brought up the amount of "stuff" we generate on campus (t-shirts, pins, etc.). (Robotics team can use t-shirts - lots and lots.) Students like t-shirts.

SITE COUNCIL BUSINESS

Co-chairs will meet October 30 at 12:40pm in Kathie's office to set the November agenda.

Next Site Council meeting is on November 6 at 7pm in Library.

Snacks provided by: Jen Schultz and Adriana Aro

Arunim moved to adjourn the meeting, and meeting was adjourned at 5:55pm.