Minutes - DRAFT
October 7, 2019

Attending:
Principal: Kathie Laurence
Staff Reps: Olga Celis, Tara Firenzi, Kristina Granlund-Moyer, Marcus Jamison, Josh Little, Christina Woznicki
Student Reps: Arunim Agarwal, Ethan Liang, Erin Shaotran, Hanna Suh
Parent Reps: Mudita Jain, Anne Marie Hallada, Erica Agiewich
Visitors: Paul Sakuma
Absent: Glynn Edwards

Meeting was called to order at 4:07 pm by Ms. Laurence.

Open Forum

Mudita Jain addressed the Site Council regarding:
1. She requested that Ms. Laurence invite SPED and First Gen. students (one representative each) to the site council. Ms. Laurence mentioned that unless site council composition was changed, they would be non-voting. All agreed that that was fine, as long as we had new voices at least.
2. PTSA president Kimberley Eng-Lee and others have requested that Ms. Laurence forward the updated school report on the data of how the merger of Algebra 1/1A is coming along (the last report was not positive at all).
3. The federal government is talking about changing the rules around reduced/free lunches, and if/when they come into effect, it is possible that about 10% of the current student population that avails itself of this will be affected. PTSA wants to know how much to fund raise to account for this. Ms. Laurence mentioned that this was better handled at the PTAC level, so all schools could be covered. → Mudita/Glynn to engage with PTAC.
4. A parent, Star Teachout, has been requesting changes to the yearbook format, essentially asking for better coverage for the sports teams (clearer labeling of names etc.). Ms. Laurence mentioned that this is a curricular issue, and the yearbook is published as 30 sections of 16 pages each, even one page over means adding a whole new section (16 pages), etc. Star’s feedback has been received by the Yearbook advisor and students in the class, but no commitments can be made.

OLD BUSINESS

Since not everybody had received the minutes of the September 2019 meeting, Erica moved to postpone approval of the minutes, Ethan seconded, all approved. The site council has to be notified at gunnsitecouncil@pausd.org regarding minutes, other business.

NEW BUSINESS

1. Need to ensure that all mail for the site council is sent to gunnsitecouncil@pausd.org. Ms. Celis to ensure that the new members of the council have access to the team drive.
2. Site Council orientation and norms: The bylaws were created in 2016-17, it is time to review
them and update them. They are on the team drive, everyone needs to review them and send feedback for the November meeting.

3. Budget: We have a $19K carryover from last year, and our 14th day allocation for this year stood at around $22.5K. We need to figure out what to do better this year.

4. Site council agenda:
   **Decisions:**
   a. Push out the grant applications form in November.
   b. Grant applications to be due in January.
   c. Review of grant use from 2018-19 also in January.
   d. Grant application presentations in February.
   e. This would allow us to do a data night in April.
   f. Ms. Firenzi and Ms. Laurence described the 18 month long WASC process that the school is launching into.

5. WASC:
   a. Ms. Celis asked how the Site Council is related to WASC and SPSA. Per Ms. Laurence, the WASC action plan will replace the SPSA next year. The site council has to review and approve the WASC action plan.
   b. There are 5 areas: Governance, Curriculum, Instruction, Assessment, and Culture & Environment. Each of them have focus groups, home groups, and department groups. In spring 2020, the groups will be constituted, in the fall, there will be 5 group meetings, and by December 2020 there will be a rough draft of the reports. The final report will have to be sent by February 2021.
   c. Council broke up into three groups to review the WASC progress report that was sent out in June. The objective was to discuss each goal, and provide input for the WASC review.

6. Erin brought up that the students need education on how Standards Based Grading works. They are very confused about whether it is per assignment or only applied to the final grade. Many students are complaining about how tests are assessed. Followup required.

7. Constituency Representatives’ Reports:
   a. PRINCIPAL’S REPORT by Kathie Laurence:
      i. A third grader has contacted her to initiate an International Friendship Week. Ms. Laurence to send us a link to it.
   b. TEACHER/STAFF REPORT:
      i. Disaster drill during FLEX.
      ii. Science Dept. has Mon/Tuesday training on tools at Foothill college.
      iii. Ms. Celis to send out snack sign ups.
      iv. Very successful MUN conference held last week, 19 different schools (340 delegates) came to Gunn. Very positive feedback.
   c. PTSA REPORT
      i. Erica: potential Public Safety Power Shutoff, is the school open (Yes).
   d. SEC/STUDENT REPORT
      i. Homecoming week/night rally planning in full swing.
      ii. Change in floats: Now instead of trucks and platforms, we have areas around campus that represent floats, so they last longer.

Next Site Council meeting is on November 4 at 4:00pm in Staff Lounge.
Snacks provided by: <names>
Erin moved to adjourn the meeting at 6:05 pm, Ethan seconded, and the meeting was adjourned.